

Meeting Minutes

Green Star Technical Advisory Group (TAG): Meeting 1

Date: 4th March 2015

Time: 1 pm to 4:30 pm

Venue: GBCA Board Room, Level 15, 179 Elizabeth Street

Attendees

Name	Organisation	In attendance
Robert Milagre	GBCA	Yes
David Clark - (Chair)	Cundall	Yes
Adam Garnys	CETEC	Yes
Anne Kovachevik	Arup	Apologies
Anthony Marklund	Floth	Yes
Bruce Duyshart	Meld Strategies	Yes
Chris Aucott	Architectus	Yes
Christopher Chuah	ISPT	Apologies
Darren O'Dea	Inhabit Group	Yes
Darren Teoh	AMP Capital	Yes
Dennis Lee	NABERS	Yes
Greg Johnson	Stockland	Yes
Hayley Koerbin	Jacobs	Yes
Ian Dixon	AECOM	Yes
Jane Monk	MPA Vic.	Yes
Jeya Bevan	Curtin	Apologies
Jonas Bengtsson - Edge Environment	Edge Environment	Yes
Kristie Martin - Viridis	Viridis	Apologies
Lisa Hinde - JLL (Future Green Leader)	JLL	Yes
Matthew Low - AE Smith	AE Smith	Yes
Nathan Robertson-Ball - KPMG	KPMG	Apologies
Paul Bannister - Energy Action	Energy Action	Yes
Sean Holmes	WSP PB	Yes
Shomo Sen - Scentre Group	Scentre Group	Yes
Vicky Critchley - Elton Consulting	Elton Consulting	Yes

Agenda

1. Welcome and Introductions: (30 mins) to 1:30pm
2. GBCA and Green Star governance model: (30 mins) to 2:00 pm
3. Steering Committee and Chairperson introduction: (30 mins) to 2:30 pm
4. Update on Green Star: (30 mins) to 3:00 pm

BREAK: 15 mins

5. Suggested plan of works for TAG: (45 mins) to 4:00 pm
6. Introducing the Sustainability Services team: (15 mins) to 4:15 pm
7. Next steps : (15 mins) to 4:30 pm

Minutes

1. Welcome and Introductions

Robert Milagre (RM) welcomed TAG members.

RM introduced David Clark (DC) as chairperson of the TAG and member of the Green Star Steering Committee (GSSC).

Each member of the TAG introduced themselves and outlined their experience and interest in Green Star.

2. GBCA and Green Star governance model

RM provided an update on the GBCA governance structure, including board member composition.

RM provided an introduction to the recently implemented Green Star governance structure, including the role of the Green Star Steering Committee and the Advisory Groups.

3. DC talked about his role as chairperson of the group. DC talked about the need to define the mechanics of the advisory groups, including communications, etc.

RM reminded all about Terms of Reference, which outlined some of these items.

RM confirmed that he and the Sustainability Services team would provide support to TAG and DC with keeping communication channels open, etc.

4. Update on Green Star

RM and DC provided update on Green Star. This included:

- 'Sunsetting' of Legacy Rating Tools
- Brief description of each of the 4 generation Green Star rating tools
- Introduction to Volume and Portfolio certification

5. Suggested plan of works

RM described the kinds of projects that would initially require input from the TAG. These were:

- Feedback Process 2016
- Net Zero project
- Sustainability Benchmark Plan: 10- year roadmap
- Life Cycle Assessment credit review
- Sustainable Transport credit review
- Potable Water credit review

DC requested that TAG members email their top 3 to 5 issues they were interested in tackling.

In discussions with TAG, it was determined that Tuesdays would be a preferred day for meetings. Meetings will typically be organised remotely and they will have clear agendas and action items.

DC suggested that each topic in the plan of works would require a 'technical brief' or similar.

RM suggested that work may need to be re-prioritised, depending on outcomes of strategic review or other competing priorities.

6. Introduction to the Sustainability Services team

Technical Managers, Technical Coordinators and Admin staff came into the board room and introduced themselves and the work they do at the GBCA.

7. Next steps

Action items included:

- Get involved in the Feedback Process 2016 please (All)
- Link to Feedback Process to be sent out to All (RM, done).
- Identify project of interest, volunteer to work on it (All)
- Read minutes and provide any comments, once issued (All)
- Commit to respond via email in a timely manner (All)
- Email their top 3 to 5 issues they were interested in tackling (All)
- Next meeting: May 2016, to be confirmed.